



mmvllen

maribyrnong and moonee valley
local learning employment network

ANNUAL REPORT 2019

CREATING POSITIVE
FUTURES FOR YOUNG
PEOPLE BY BRINGING
EDUCATION, INDUSTRY
AND THE COMMUNITY
TOGETHER

MMVLLEN'S PURPOSE

Our main purpose/mission/is to improve education, training and employment outcomes for young people in the Maribyrnong and Moonee Valley region with a priority of those experiencing disadvantage, discrimination, social isolation and from low socio-economic backgrounds.

We do this by:

- Brokering and facilitating strategic partnerships and programs to support sustainable outcomes and addressing gaps in our community.
- Developing and facilitating collaborative approaches towards planned improvement and provision of education, training and employment.
- Engaging with appropriate stakeholders from education, training, business and industry, community and cultural organisations, government bodies and commissions, to achieve our vision across the community.



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CHAIR'S REPORT

A significant year for MMVLLLEN in 2019, with key highlights: becoming a charity, streamlining governance, achieving strategic goals and realigning our operations to create a financially sustainable organisation into the future.

A process to review and update active members, rules of association, purpose, committee of management size and structure lay the groundwork for a charity application and a streamlined governance process. This process was successful resulting in MMVLLLEN becoming a tier one charity giving MMVLLLEN and staff considerable new opportunities.

These changes to our status also saw a restructured membership base no longer using organizational categories to segment the membership. Through the comprehensive work of identifying all active members we were able to downsize the Committee of Management from twenty-one members to nine, creating significant efficiencies and alignment to current governance practices. I would like to thank all our members support over the past twenty years for contributing to the success of the organisation. As outlined in previous annual financial reports dating back to 2016 the rapidly increasing wage costs over past years was unsustainable. This issue was addressed with a revamped organizational structure resulting in reduced expenses and a positive financial outcome compared to annual projections for the year.

Through all these changes the overall strategic success of the organization, and ultimately our local young people, has been through the passion and commitment of our staff. This year saw the organization convert the 150 pledges of support from school and industry into a variety of career, transition and industry experience opportunities for local young people, especially those with barriers to engaging in education.

Peter Harrison
Chairperson

CEO'S REPORT

In 2019 MMVLLLEN achieved significant strategic outcomes building on the work in 2018 to deliver on our final year of the 2016–2019 strategic plan. We maintained and, in some cases, increased our online presence with new audience engagement during 2019.

At MMVLLLEN we aspire to provide great opportunities for local young people and aim for outcomes above and beyond our contractual requirements. It is with great pride that I can share that we exceed all KPIs in SWL opportunities and consumption, world of work student engagement and try a trade attendance, with all other programs meeting their minimum contract requirements.

This year we also trialed new programs including an entrepreneurship intensive engaging over 50 young people with 17 business leaders resulting 9 new innovative technology driven solutions to community challenges. We expanded our Supported Pathways Program to new schools including more neurodiverse young people. We secured funding for the second phase of the Youth Friendly Employer project which culminated in strategic partnerships with YMCA and two local government authorities to test and trial the workplace benchmarking and young employee satisfaction tools.

Our Youth Mentoring and Community Placement program achieved outstanding results with 72% of young people gaining employment after completing the program. We would like to thank our incredible partners including local employers, schools, local government and community organisations that assist us to provide opportunities for local young people. MMVLLLEN would be nothing without the drive of our staff and their wiliness to collaborate, innovate and trial new ideas for the betterment of our local young people.

Boyd Maplestone
CEO

OUR HIGHLIGHTS

PROMOTING YOUNG PEOPLE



2,643 users of our MMVLLEN website
487 followers of our Facebook page
275 followers of our Jobcraft Facebook page

BUILDING YOUNG PEOPLE'S CAPACITY



563 young people engaged in the World of Work
936 members of our Jobcraft website
430 students attended Try A Trade
34 young people were supported by On Track:
27 completed Year 12, **7** left school before Year 12
16 Youth Mentoring and Community Placement Program graduates
72% of young people gained employment since completing the Youth Mentoring and Community Placement program
17 mentors trained and matched with Youth Mentoring and Community Placement participants for a minimum of 9 months
20 young people undertaking skill development through the Youth Mentoring and Community Placement Program

SUPPORTING SCHOOLS TO MOTIVATE AND ENGAGE STUDENTS



8 schools engaged with the World of Work
8 schools continue to be supported on the SWL portal
101 local students consumed placement opportunities
4 VET and Pathways Coordinators Network meetings
4 VCAL Coordinator meetings (co-facilitated with Caroline Chisolm Catholic College)

CONNECTING EMPLOYERS AND YOUNG PEOPLE



204 placement opportunities created on the SWL portal
11 employers offering Youth Mentoring & Community Placements
16 Youth Mentoring & Community Placement participants across the year

INSPIRING INNOVATION AND CONNECTION



Pathways to Employment Breakfast outcomes
90 opportunities to engage/employ students offered by 36 employers
61 expressions from 12 schools in business-school activities

A POSITIVE NARRATIVE ABOUT YOUNG PEOPLE

Our young people have talent! Our strengths-based approach encourages and supports our local young people to overcome barriers to employment and further education.

Our programs strive for learning opportunities at every point of engagement.

FAYE FAALILU

Faye Faalilu was studying a Bachelor of Criminal Justice at Victoria University when she heard about the Youth Mentoring and Community Placement Program (YMCP) through a friend. Faye's passion to become a Police Officer inspired her motivation to explore the opportunity.

Faye applied to participate in the YMCP program. Laura Buerckner, the Program Coordinator, met with Faye and stepped her through the interview and induction process. Laura was able to facilitate a placement with Footscray Police Station for one day a week over ten weeks.

Senior Sergeant Travis Costelow oversaw Faye's placement which included administrative tasks, observing the watch house, attending court as well as gaining insight into the day-to-day work of Police Officers.

Faye was also matched with a mentor, Haruka Tsurutani, for support with her education and employment goals over a nine month period. At the time of the placement, Faye was seeking part-time work to fit in with her University schedule and hoped that her experience with the Footscray Police Station would support her job applications.

As a result of the YMCP program, Faye successfully gained part-time employment in administration, as well as building connections within the Police community and expanding her networks. Faye has now completed her BA in Criminal Justice and is currently seeking employment with the Police.



“I was able to gain some new skills, particularly with the admin work and I found a job from gaining those experiences”.



Noah Callan with YMCP Coordinator, Laura Buerckner

NOAH CALLAN

Noah Callan joined our Youth Mentoring and Community Placement Program to expand his skills and advance his career in film and video. Trade Creative, a video, design and animation studio offered Noah a placement which was an excellent match and allowed Noah the freedom and opportunity to learn more about this Industry.

On completion of the placement, Noah said, "The placement was an opportunity for me to learn and improve my skills in video editing, as my goal is to work as a video editor full-time, sometime in the near future."

"I think the most valuable part of the placement with Trade Creative was the real-life hands-on experience, this made it both practical and enjoyable and it has given me a sense that this is certainly something I want to do as a career."

Since completing the placement, Noah is working on a range of community projects while seeking employment in the film/editing space.

"I am doing some work with Get Skilled Access (GSA) and Kids Plus. I am a consultant at GSA on a casual basis. Most recently I assisted with a training video on how to assist people with disabilities in a banking environment and also attended the Australian Open assisting with an accessibility audit. I am working with Kids Plus at the moment, we are going to be presenting some information seminars on AAC, Augmentative and Alternative Communication for parents."

FARIDA MARCHAR

Farida Marchar was one of two participants who did their placement with the MMVLEN. In addition to developing and coordinating the YCMP program, we are also a host employer.

Farida said that participating in the YCMP Program helped her gain more confidence and new skills in a different professional work environment. She enjoyed being part of the team and the experience has contributed to her success in obtaining other work.

The staff at MMVLEN agreed Farida was talented and diligent; a great addition to the team over ten weeks. Farida gained experience in administration and event and volunteer coordination with Try a Trade expo. She also was a Youth Co-Design participant for our Youth Friendly Employer project, her insights were invaluable.

Since completing the YCMP Program, Farida is continuing to Laws/Global studies at Australian Catholic University and is working as a customer service representative at the Commonwealth Bank Call Centre.



Farida Marchar, YMCP graduate

YOUNG PEOPLE ON A PATHWAY FROM EDUCATION TO WORK

MMVLLEN strives to ensure our local young people are supported in making decisions about their pathways into work and a career and that marginalised young people have equal opportunity to enter the workforce

TRY A TRADE – 10TH ANNIVERSARY !

For ten years, Try a Trade has provided a fun, interactive day for local students to discover and explore a wide range of trades and career options. This year the MMVLLEN team coordinated the entire Try a Trade event.

430 students from 15 schools in and around the Maribyrnong and Moonee Valley regions came to RecWest Footscray to try activities from 17 exhibitors.

Students had the opportunity to try out military kits, match colours and fabrics for interior design, make Vietnamese rice paper rolls, experience the Metro Tunnel through 3D goggles, change a car tyre, make a design with landscape pavers, use architecture software for building, bandage infants, work with miniature fashion mannequins, massage, try out fingerprinting, use prototype fabrication to create models, make a pencil box from wood, build an electronic buzzer box and mix music.

Exposure to a broad range of industries is an important component of career planning and preparation, which is why Try a Trade is such an important event.

Jens Boernemeyer, Careers and Pathways Coordinator at participant school Mount Alexander College said, "The event is a great opportunity for students to find out more about potential career options and engage in hands-on activities."

The MMVLLEN would like to acknowledge long term event partner and sponsor, Maribyrnong City Council. And thank the Moonee Valley City Council for their sponsorship this year.



WORLD OF WORK

The MMVLEN has successfully cultivated and piloted two programs.

The Supported Pathways Program assists students with additional learning needs or disabilities by providing a variety of activities designed to build their confidence and knowledge of the workplace.

Newly Arrived Students World of Work is for students who are newly arrived to Australia to increase their understanding of the workplace in Australia and create a pathway into the world of work.

SUPPORTED PATHWAYS PROGRAM

MMVLEN's Supported Pathways Program was expanded in 2019 and offered to three of our schools, Buckley Park College, Maribyrnong College and pilot program partner, Mount Alexander College.

As well as providing a variety of activities to build the capacity of students for work and expand their knowledge of the workplace, participants had to use public transport to travel to the various destinations. For some, this was a first.

The program is run over five weeks, one day a week.

The first session at VU Jobs and Skills Centre, Footscray focused on discovering the skills and attributes of each student and aligning them to a possible career pathway. Students were also interviewed in order to achieve the best possible match to their one-day work experience.

Session Two began with a workplace tour of CoHealth in Footscray followed by a trip to the Trades Hall Council for a session with the Young Workers Centre. The Supported Pathways Program involves students taking public transport to/from the various venues to become familiar and confident with how public transport works.

Session Three was a trip across the city to Wear for Success in South Melbourne, a non-for-profit organisation supporting people needing assistance on their journey back to work.

After negotiating a train and tram to get there, our students were treated to professional clothing fit outs and work skills training.

Tesfakiros Mesele from Maribyrnong College in his new suit ready for his next interview:

Students were matched to host employers in Week Four for one day work experience followed by a graduation ceremony in Week Five.

The feedback from participating students and teachers has been excellent.

"We are so pleased with the outcomes that this program is offering our students. I hope you are running a similar program next year! Many thanks!"

Andrea Medic, Careers, MIPS and Transitions Leader, Buckley Park College.



Tesfakiros Mesele, SPP participant

NEWLY ARRIVED STUDENTS WORLD OF WORK PROGRAM

Imagine being a young person in a different country to where you grew up, learning a new language and culture, then trying to find a job!

Tim Bulaon, the MMVLLN Structured Workplace Learning Project Coordinator, ran two World of Work programs in 2019 for a small group of newly arrived students from the Western English Language School in Braybrook.

Tim works with the students for a month (1 day a week) around recognising their skills/attributes/previous experience, resume writing, employer expectations, work rights and personal development in preparation for the world of work in Australia.

Then participating students were assigned to host employers for four days work experience.

The program provided students with valuable insights into the world of work in Australia and students were grateful for the opportunity. The employers reported back they were pleased with the efforts and positive attitudes of the students during their work experience.

A big thank you to Erin McLaren at Dimmeys Braybrook, Wendy Wickstrom at Dimmeys Sunshine, Abeselom Nega at iEmpower and Tracy, Troy and David at Woolworths Newmarket for hosting the students and providing experience in their workplaces.

LIVING LIFE IN A POST SCHOOL WORLD

Our school leavers guide was updated by Tim Bulaon to an online format in Jan 2019. The name was refreshed to Living in a Post School World to reflect the update. This excellent guide includes topics such as:

- Finding a job
- Finding a career
- Further Education & Training
- Social Services
- Financial literacy
- Taking a gap year
- Mental health

It also includes a directory of local services and works on a wide range of internet capable devices such as phones, tablets and laptops. And includes teachers resource packs which include promotional posters and print versions as well as QR codes for easy access to specific sections.

To find guide go to our resources section on MMVLLN website.



YOUTH MENTORING AND COMMUNITY PLACEMENT PROGRAM

(FORMERLY KNOWN AS THE YOUTH INTERNSHIP INITIATIVE)

Our Youth Mentoring and Community Placement program continues to deliver excellent outcomes for young people who are considered to be marginalised by matching them with a trained volunteer mentor for at least nine months and finding real on-the-job experience through a placement with a local employer.

Outcomes from the program in 2019 include:

- 72% of young people gained employment since completing the program
- 16 YMCP graduates completed a placement with a host employer
- 21 mentors were trained
- 17 young people have been matched to mentors
- 3 skill development workshops were held for young people – one on employment readiness and two workshops coaching young people for success
- 8 Young people have started or continued their pathway to employment through education
- 13 young people gained employment either after or while doing the program
- 11 employers hosted young people for their community placement

MMVLLEN would like to thank our wonderful YMCP Program employers for 2019:

Victoria Police – Footscray, Wyndham North and Werribee Stations, Trade Creative, Moonee Valley City Council – Flemington Community Center, VICSEG, Braybrook Library, The Level Crossing Removal Project, Coburg West Primary School Out of Hours Program and the Department of Education and Training (Footscray office)

MMVLLEN is also a host employer with two young people undertaking a placement with us in 2019.

We are making a difference! From January to December 2019, 72% of young people who participated in the YMCP Program have gained employment since completing the program!

ON TRACK CONNECT

On Track Connect is a Victorian Department of Education and Training (DET) funded initiative that surveys school leavers to determine their pathways to further education, training or employment. School leavers are contacted within six months of leaving school and helped to obtain the necessary support and assistance to reach their education and/or employment goals.

Overall, the MMVLLEN contacted 95% of school leavers referred to offer education and/or employment support via On Track.

NUMBER OF YOUNG PEOPLE

37 REFERRED
(29 Year 12, 8 early leavers)

34 CONNECTED WITH
(27 year 12, 7 early leavers)

8 SUPPORTED INTO EDUCATION, TRAINING OR EMPLOYMENT
(7 year 12, 1 early leaver)



MEET A MENTOR...

A key component to the success of our Youth Mentoring and Community Placement Program is the mentor. Our mentors are volunteers who are passionate about supporting and guiding our young people in gaining and maintaining employment or further education.

Prior to being matched with a mentee, each mentor is interviewed and assessed for suitability including being able to commit to a young person for at least nine months. Mentors are then trained, police checked, introduced and supported by the YMCP coordinator through the 9 month mentoring relationship.

DUY LE

DUY IS A SENIOR PROJECT OFFICER, INDUSTRY CAPABILITY AND INCLUSION WITH THE LEVEL CROSSING REMOVAL AUTHORITY

How did you hear about the program?

I came across the program online, I suspect through a data feed because I'd been looking at undertaking volunteer community work with an employment focus

What have you worked on with your mentee?

My mentee and I have really worked on understanding professional workplace expectations - punctuality, attentiveness, speaking up and asking questions, delivering on your commitments and how to ask for feedback.

What has been your proudest moment?

It's the smaller moments of learning that make me proud to mentor someone - my mentee advised he was struggling to keep up with all discussions in the countless business meeting he was attending. I suggested he take a notebook, write down all the things he did NOT understand, and ask his supervisor afterwards about what they were.

His supervisor was so impressed by this action, he actually came and highlighted this to my mentee afterwards. Encouraging him to ask first and present his ideas, rather than waiting for instructions, and seeing him grow from being late and nervous from his first interview, to delivering crucial work, are continuing highlights.



Duy Le and Hamzah Abdu

"As my mentee is currently doing a placement with my organisation, I've encouraged him to be involved with his team, take on challenging assignments and seek constructive feedback."

HAMZAH ABDU

THE MENTEE

Hamzah Abdu was studying Agribusiness at Latrobe University and seeking a placement as part of his University requirements.

Hamzah was keen to gain some new skills and to put his theory to practice with a suitable placement. Laura Buerckner, the YMCP Coordinator, matched Hamzah with volunteer mentor Duy Le.

The match turned out to be very fruitful for Hamzah as Duy was able to facilitate a placement for Hamzah at his workplace. Hamzah's placement opportunity at The Level Crossing Removal Authority in the Sustainability Team aligned well with his University requirements.

Hamzah said that participating in the placement helped to prepare him for the workforce by strengthening his communication skills, networking and meeting new people, gaining skills in administration, project management as well as learning all about Sustainability practices in a busy office environment.

After completing the Placement and BA in Agribusiness at Latrobe University, Hamzah was offered a 3 month full time Internship position at the Level Crossing Removal Project in the Sustainability Team.

Hamzah's advice for anyone thinking about joining the YMCP is to "take initiative and develop industry connections".



LEVEL CROSSING REMOVAL PROJECT

Removing 50 Level Crossings

The largest project of its kind in Victoria's history is well underway, following the State Government's commitment to remove 50 dangerous and congested level crossings across Melbourne.

The Level Crossing Removal Authority is overseeing the delivery of this massive project, ensuring that level crossings are removed in a coordinated and efficient manner. Planning and early consultation has started across Melbourne on the delivery of the full program of 50 level crossing removals.

At least 20 level crossings will be removed by 2025. This time it is the turn of the t... either...

CAPACITY BUILDING, CONNECTION AND INNOVATION

There are high numbers of young people in Maribyrnong and Moonee Valley who are marginalized because of low levels of education, barriers to gaining employment, and/or limited community networks resulting in areas of high unemployment.

The MMVLLEN is committed to connecting our young people with local employers who can assist with valuable structured workplace learning, traineeships, apprenticeships and community placements. These opportunities help young people with their decisions about future pathways into employment or further study.

SUPPORTING SCHOOLS

STRUCTURED WORKPLACE LEARNING (SWL)

MMVLLEN supports secondary schools in our region by identifying employers who are willing to offer students relevant and quality placements as well as training workshops for teachers and students on how to navigate and maximize the opportunities on the SWL portal.

Employers increasingly expect young people to have some experience for entry level jobs. SWL offers students the opportunity to enhance and develop their skills, understand what is expected in a workplace and prepare them for employment.

In 2019, MMVLLEN had an excellent year facilitating 204 placements and engaging 68 businesses, 10 more than last year.

THE PLACEMENT OPPORTUNITIES CREATED BY MMVLLEN ARE REPRESENTED BY THE FOLLOWING INDUSTRY AREAS:



35 Retail/Personal Services



14 Hospitality



33 Construction



13 Agriculture



30 Business Services



13 Creative Arts & Culture



25 Community Services & Health



29 Other



17 Automotive



10 No Industry Entered

ENGAGING BUSINESS THE ENTERPRISE PROGRAM

MMVLLEN hosted the first Enterprise Challenge for students from schools across Maribyrnong and Moonee Valley in partnership with Illuminate Education Inc.

The program by Illuminate is a week-long intensive program that allows secondary students to experience first-hand what it takes to be an entrepreneur and small business champions.

Facilitated by Illuminate and MMVLLEN staff with the support of the local business community, students learn what it takes to start a new business in a week, going through the process of developing the idea, refining it, making sure it connects with customers and is viable - all the way up to practice their pitch for investment to get it off the ground!

Students used the theme of digital technology to solve commercial and social problems such as public transport congestion, mobile phone connectivity in rural areas and resources for the homeless.





Seventeen local business and community organisation representatives were involved in presentations and judging panels for assessment and feedback.

Nine innovative projects were developed, designed and "pitched" to business in less than 5 days by almost 60 students. The program culminated in a fantastic graduation attended by parents and friends and awards presented by local member for Essendon Danny Pearson MP.


AS A RESULT OF THE PROGRAM STUDENTS FELT A:


 **+900%** Increase in Strong Confidence to Reflect,

 **+623.1%** Increase in Strong Interest in Digital Enterprise as a Career/Study Area,

 **+166.7%** Increase in Strong Confidence to Communicate through Writing,

 **+150%** Increase in Strong Confidence in Business,

 **+76.3%** Increase in Strong Confidence in Keeping to Deadlines,

 **+75%** Increase in Strong Confidence in Inquiry and Research, and

 **+66.7%** Increase in Strong Confidence to Present Ideas.

INDUSTRY PRACTISE INTERVIEWS

Industry Practise Interviews preparing young people with skills, knowledge and confidence to take on the current job market can be a real community effort.

On 12th September 2019, the MMVLLLEN coordinated an Industry Practise Interview day for 85 Year 10-12 students from four of our local schools, including one Special school, with 25 volunteer interviewers getting involved from a range of industries. Each student participated in a 25-minute face-to-face practise interview with their assigned local employer or community representative. A valuable and interesting experience for both.

Feedback from the students and their teachers was very positive, and the interviewers were delighted to be involved and were inspired by many of the students they interviewed.

Catherine Oldham, Manager of the VU Skills and Jobs Centre mentioned that one of her interviewees had prepared very well but was overtaken by nerves. Catherine suggested they talk about something not related to the interview. They did. It didn't take long for the student to regain composure and confidence. A great learning for future interviews!

Lisa Price of MacKillop Education Services said, "It was enlightening to meet such a diverse range of young people... each one stepping outside their comfort zone and graciously responding to feedback. I think I gained more than the students. It was a wonderful experience."



YOUTH FRIENDLY EMPLOYER PROJECT 2019

The Youth Friendly Employer Project (YFEP) is an initiative developed by Maribyrnong and Moonee Valley Local Learning & Employment Network (MMVLEN), funded by and in partnership with VicHealth, and co-designed by young Victorians, for young Victorians.

We have embarked on the YFEP to improve employment, financial, academic, and well-being related outcomes for young Australians. The project also aims to help organisations and Local Government Areas (LGAs) more effectively attract, develop, retain, and leverage a new workforce moving further into the future.

To accomplish this, the YFEP involves development of a Youth Friendly Assessment Tool alongside an Employer Toolkit that would allow businesses, non-for-profits, institutions, and LGAs, to earn a 'Youth Friendly Certification', either through passing the assessment or implementing changes in their line management or HR systems via our Toolkit and tailored action plan templates.

We aim to work closely with partner organisations and promote their progress to the public and stakeholders in the form of the YFE Certification, which can be attached to job advertisements to attract top-tier youth talent, as well as assist with other attraction, development, training, and retention strategies.

In undertaking the YFEP, we have partnered and secured financial sponsorship from VicHealth to bring the project through its implementation phase in connection with their 'Bright Futures' program to improve the well-being of young Victorians. The project's second phase commenced in April 2019 and will be completed by November 2019, at which point larger-scale implementation across Victoria may follow.

We are seeking opportunities for a phase 3 of the project to develop a sustainable financial model to continue this project and its work in benchmarking the needs of young employees with significant organisations. For further information please go to the dedicated website: <https://spark.adobe.com/page/EC5hWh3zOKwtu/>

CELEBRATING OUR EMPLOYERS



PITTER PATER PAWS

Pitter Patter Paws (PPP) provides professional pet care through grooming, doggy day care or boarding. Amanda Leigh, owner of PPP established the business in 2011 and over the past 12 months, Amanda and her team have hosted 10 work experience and Structured Workplace Learning students. One of our Footscray City College students did a placement with PPP, she showed initiative and passion, and now has casual work with PPP.

Amanda's ongoing dedication and commitment to program is very much appreciated.

Amanda said, "I like to give young people the opportunity, if they show initiative and work well, it can result in them getting a position"



BUNNINGS WAREHOUSE MARIBYRNONG

We are very fortunate to have strong connections with the Bunnings Warehouse sites in the north-west metropolitan region. Cheryl Demme at Bunnings Maribyrnong has been a great supporter of our Structured Workplace Learning program. Cheryl takes care when matching students with members of her team to ensure the young person gets the most out of the placement and that her team are well prepared.

She has assisted with placements in the store's building and construction areas and is now extending placements to the horticultural team. As a result of Cheryl's efforts, schools that contact MMVLEN seeking placement opportunities often request the Bunnings Maribyrnong store.



MJL SUPERIOR PLUMBING

A small business making a big difference is MJL Superior Plumbing. Early in 2019, MJL Superior Plumbing hosted a Structured Workplace Learning placement for local student Kyle Weedon.

Matthew Lytwynenko, owner of MJL, needed a full time apprentice mid year to keep up with demand for his plumbing business. Matt said Kyle had been keen and a good problem solver, so he asked Kyle if he was interested in the apprenticeship. It meant Kyle leaving school mid year so Matt met with Kyle's parents to make sure they supported Kyle's decision to accept Matt's offer. Kyle started working full time with MJL Plumbing in June and is doing very well.

OUR ORGANISATION

COMMITTEE OF MANAGEMENT MEMBERS IN 2019

At the May 2019 Annual General Meeting all members passed a change to the Associations rules which resulted in a change to members. Membership was no longer recorded by categories and the Committee of Manager was reduced from 21 to 9 members.

COMMITTEE OF MANAGEMENT: JANUARY TO MAY 2019

CATEGORY	REPRESENTATIVE	ORGANISATION
Schools	Yolette De Zilwa	Western English Language School
	Judy Ring (Deputy Chair)	Travancore School
	Jens Boernemeyer	Mount Alexander College
TAFE	Jennifer Lees (Treasurer)	Victoria Polytechnic
	Michael Ball	Bendigo Kangan Institute
ACE	Peter Harrison (Chair)	AMES
Other Education & Training	Mary Stojanovska (Executive)	WCIG
	Colleen Turner	VICSEG
Local Government	Vicki Cooper	Maribyrnong City Council
Community Agencies	Adrian Healy (Executive)	VicPol, Footscray
Community	Diana McGowan	Community

COMMITTEE OF MANAGEMENT: JUNE TO DECEMBER 2019

Peter Harrison (Chair)	Judy Ring (Deputy Chair)
Jennifer Lees (Treasurer)	Mary Stojanovska (Secretary)
Diana McGowan	Vicki Cooper
Yolette De Zilwa	

STAFF MEMBERS IN 2019

Chief Executive Officer	Boyd Maplestone
Business Manager	Mary Buttigieg
Employer Relationship Manager	Stuart Gillespie
Project officer - Lead School Liaison	Lisa Price
Senior Partnership Broker	Karen Dynon
Youth Mentoring and Community Placement Program Coordinator	Laura Buerckner
Project Officer – SWL & World of Work	Tim Bulaon
Youth Friendly Employer Project Manager	Ryan Beckmand
Project Manager/Partnership Broker	Anna Lemcke (maternity leave)

FINANCIAL POSITION

FINANCIAL STATEMENT BY EXECUTIVE COMMITTEE

MARIBYRNONG & MOONEE VALLEY LOCAL LEARNING
AND EMPLOYMENT NETWORK INC.

In the opinion of the Executive Committee of the Maribyrnong & Moonee Valley Local Learning and Employment Network Inc.:

- (a) the incorporated association is not a reporting entity because there are no users dependent on general purpose financial statements. Accordingly, as described in note 1 to the financial statements, the attached special purpose financial statements have been prepared for the purposes of complying with the Australian Charities and Not-for-profits Commission Act 2012 and the Associations Incorporation Act 2012, and associated regulations;
- (b) the attached financial statements and notes comply with the Accounting Standards as described in note 1 to the financial statements;
- (c) the attached financial statements and notes give a true and fair view of the incorporated association's financial position as at 31 December 2019 and of its performance for the financial year ended on that date; and
- (d) there are reasonable grounds to believe that the incorporated association will be able to pay its debts as and when they become due and payable.

Signed in accordance with a resolution of the Executive Committee.

Jennifer Lees
Treasurer
Maribyrnong & Moonee Valley Local Learning
and Employment Network Inc.



Boyd Maplestone
Chief Executive Officer
Maribyrnong & Moonee Valley Local Learning
and Employment Network Inc.



Dated: 23 March 2020

STATEMENT OF FINANCIAL POSITION

MARIBYRNONG & MOONEE VALLEY LOCAL LEARNING
AND EMPLOYMENT NETWORK INC.

As at 31 December 2018

	2019	2018
ASSETS		
Current Assets		
Cash and cash equivalents	540,764	304,510
Trade and other receivables	46,622	127,890
Other assets	2,172	2,388
Total current assets	589,558	434,788
Non-Current Assets		
Plant and equipment	7,589	14,167
Intangible assets	-	894
Total non-current assets	7,589	15,061
Total Assets	597,147	449,849
LIABILITIES		
Current Liabilities		
Trade and other payables	49,289	43,572
Other liabilities	300,296	173,533
Employee entitlements	9,559	12,425
Total current liabilities	359,144	229,530
Non-Current Liabilities		
Employee entitlements	-	25,085
Total non-current liabilities	-	25,085
Total Liabilities	359,144	254,615
Net Assets	238,003	195,234
Equity		
Retained earnings	238,003	195,234
Total Equity	238,003	195,234

AUDITOR'S REPORT



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INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF MARIBYRNONG & MOONEE VALLEY LOCAL LEARNING AND EMPLOYMENT NETWORK INC.

Opinion

We have audited the financial report of Maribyrnong & Moonee Valley Local Learning and Employment Network Inc. which comprises the statement of financial position as at 31 December 2019, the statement of profit or loss and other comprehensive income, statement of changes in equity and statement of cash flows for the period then ended, and notes to the financial statements, including a summary of significant accounting policies, and the declaration by those charged with governance.

In our opinion, the accompanying financial report of Maribyrnong & Moonee Valley Local Learning and Employment Network Inc., is in accordance with the *Associations Incorporation Reform Act (Vic) 2012*, including:

- (a) gives a true and fair view of the financial position of the Association as at 31 December 2019, and of its financial performance and its cash flows for the year then ended; and
- (b) complying with Australian Accounting Standards.

Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of our report. We are independent of the Association in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Basis of Accounting and Restriction on Distribution and Use

Without modifying our opinion, we draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report is prepared to assist Maribyrnong & Moonee Valley Local Learning and Employment Network Inc. to meet the requirements of the accounting policies described in Note 1 to the financial statements and the *Associations Incorporations Reform Act (Vic) 2012*. As a result, the financial report may not be suitable for another purpose.

Responsibilities of Management and Those Charged with Governance for the Financial Report

Management is responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards, and for such internal control as management determines is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.

In preparing the financial report, management is responsible for assessing the Association's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Association or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Association's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial report.

As part of an audit in accordance with the Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Association's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Association's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Association to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

DFK Kidsons Partnership

DFK Kidsons Partnership

Robert Wernli

Robert Wernli
Partner

20 March 2020
Melbourne



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maribyrnong and moonee valley
local learning employment network

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