

CREATING POSITIVE
FUTURES FOR YOUNG
PEOPLE BY BRINGING
EDUCATION, INDUSTRY
AND THE COMMUNITY
TOGETHER



mmvllen

maribyrnong and moonee valley
local learning employment network

ANNUAL
REPORT
2020

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CHAIR'S REPORT

The year of 2020 brought many unforeseen circumstances and learnings. It was an incredibly difficult year facing a global pandemic and the resulting effects on education, training, employment, businesses and mental health for our local families and communities. I would like to acknowledge the challenges faced by our local young people, schools, families and local businesses.

MMVLLEN had an enthusiastic start to the year with the development of a new four-year strategic plan, which involved reflecting on past achievements, consulting with local stakeholders and planning for opportunities into the future.

As a new tier one charity, with DGR and PBI status, this is providing a mechanism to diversify our financial options and manage the risk of more than one main financial contributor. To assist with diversifying revenue options a new marketing and communications strategy was developed with implementation commencing in 2021.

During 2020 MMVLLEN saw an increased financial position, providing a balanced financial approach for future years. In addition, the organisation secured its first philanthropic grant as a new tier one charity. We hope it is the first of many!

Finally, I would like to thank the MMVLLEN Board and staff for their resilience, determination, and commitment to the organisations values in providing services and support to local stakeholders in challenging circumstances.

Peter Harrison

Chairperson

CEO'S REPORT

In March 2020, the impact of the global pandemic became very real. It led to the uncertainty of schooling and business as we know it. As a team we had to reflect on 'how' we should work and decided that we would do everything we could to assist local schools/young people and create new ways of communicating. This brought about the innovation and adaptation of service delivery and included the development of multiple online resources and connections, including:

- World of Work videos and activities
- World of Work industry workshops
- Industry guest speakers
- Industry practise interviews
- Network meetings
- Mentoring
- Mentor training
- Skill building workshops

We had an outstanding response from stakeholders and in many areas increased our engagement and delivery. During the year we also conducted an evaluation of the Youth Mentoring Career Pathways program for almost the past three years 2018-2020. The evaluation consulted with current and past participants, undertook an analysis of program delivery and outcomes which resulted in excellent insights into the effectiveness of the program and the opportunities to have further impact through increased participation in future years.

Last year demonstrated the commitment and passion our staff have for supporting positive education, training and employment outcomes for vulnerable young people – with an outstanding effort under trying circumstances.

Boyd Maplestone

CEO

NEW STRATEGIC PLAN 2020-2023

The MMVLLLEN Committee of Management embarked on a strategic planning process that explored the future needs of the Maribyrnong and Moonee Valley area and the opportunities for MMVLLLEN to respond whilst commencing the transition to a sustainable business underpinned by a diversified revenue base.



The strategic goals for 2020–2023 are:

1

GOAL 1: IDENTITY



A strong identity that positions MMVLLLEN as:

- A facilitator of knowledge, resources and innovation in relation to best practice in learning and employment pathways;
- A key influencing organisation in relation to investment in early intervention to address issues impacting young people and their access to responsive, appropriate education (school, VET and higher education), training and employment;
- A strong contributor to the Victorian LLEN network and its initiatives;
- Delivering on the School Industry Partnerships Contract.

2

GOAL 2: KNOWLEDGE DEVELOPMENT AND DISSEMINATION



Facilitate the development of strong evidence-based practices where the generation and distribution of knowledge underpins networking and collaboration and focusses on key strategic issues relating to:

- The Education 4.0 response to Industry 4.0, and potentially Industry 5.0, challenges including literacy, numeracy and digital agility;
- The UN Sustainable Development Goals and opportunities to embed in evidence-based decision making in Maribyrnong Moonee Valley;
- Effectiveness of networked approaches that optimise the ability of local organisations to collaborate and partner for the benefit of young people in the western region of Melbourne;
- Careers conversations and the successful transition of young people into further education and/or employment post school;
- Changing the nature of employment roles for young people;
- Industry involvement in preparing young people for work.

3

GOAL 3: STIMULATING FUTURES THINKING AND INNOVATION IN SCHOOL TO WORK TRANSITION



Explore, develop, trial and evaluate initiatives that:

- Provide highly vulnerable young people with the opportunity to develop and implement community leadership skills;
- Expose young people (and teachers) to design and agile thinking in the application of technologies to common work and community problems;
- Empower vulnerable young people to connect with supports to enable success in learning and employment post school.

4

GOAL 4: BUSINESS SUSTAINABILITY



Build a sustainable business model for the MMVLLLEN that includes:

- Growth and diversification of revenue through expanded networking, knowledge development and sharing and service offerings;
- Complementing MMVLLLEN's core staffing with a strong consultancy team that provides MMVLLLEN with capability advantage when developing innovative pilots, proposing knowledge development projects and competing for diverse revenue sources;
- Develop strategic partnerships that strengthen MMVLLLEN ability to pitch strategic solutions and strong develop revenue sources;
- Recruit Directors to strengthen governance capability and capacity.

HIGHLIGHTS



2,365

users of our MMVLLN website



820

followers of our Facebook pages



980

members of our youth jobs noticeboard, Jobcraft



453

students participated in-school programs



25 young people undertaking skill development through the Youth Mentoring Career Pathways Program workshops



16 young people engaging in peer lead online social and networking events



24 mentors trained and 20 matched with Youth Mentoring Career Pathways participants for a minimum of 9 months



18 young people were supported by On Track: 12 completed Year 12, 6 left school before Year 12



20 Youth Mentoring Career Pathway Program graduates



3 young people consumed Youth Mentoring Career Pathways Program placements, including 1 online



40

participating
industry partners



23

employers offering SWL
and SBAT placements



3

employers offering work placements, including 1 online
placement for the Youth Mentoring Careers Pathways program



23 students consumed SWL and SBAT placement opportunities



14 schools attended VCAL, VET and Pathways Coordinators
Network meetings



5 VET and Pathways Coordinators Network meetings



4 VCAL Coordinator meetings (co-facilitated with Caroline
Chisolm Catholic College)

IMPACT OF COVID-19

CHALLENGES AND OPPORTUNITIES

Like all organisations, 2020 was a year of challenges and opportunities. With the effect of a global pandemic and local health advised lockdowns, business as usual was no longer an option. We no longer could meet in an office, go to schools, meet employers, have face to face network meetings. We were advised not to delivery Structured Workplace Learning, School Based Apprenticeships/ Traineeships or events such as Try a Trade and School-Industry breakfast. Industry tours and industry guest speakers in schools were off the table and planned workshops and programs were put on hold.

What we identified early on in the lockdown, was the need to continue communications with schools, offer practical support and adapt new ways of delivering services.

The ability to facilitate network meetings online increased our engagement of careers and vet coordinators by offering more flexibility. The opportunity to deliver online industry practice interview programs and industry guest speakers to large numbers of students, sometimes at the same time with different groups from a class saw us meeting the needs of students and schools. The ability to work collaboratively with government departments and schools was critical to ensure students achieved their vocational curriculum requirements in innovative and practical ways.

INNOVATION AND ADAPTATION

In 2020, constant adaption was the hallmark to navigating our way through the many obstacles the year presented. The MMVLLEN team sought about creating new innovative ways to communicate with students through school and industry partners.

Thinking of innovative ways to cut through to students in an online format, we decided to embark on developing a video series preparing students for applying for jobs while at school and post school.

Having never created a video series we went about planning, writing, recording and editing a new three-part video series on preparing for the World of Work. This was complimented by six online activity sheets that were editable for students to complete. We were proud to release the World of Work Ready Series.

Another adaption that was developing was for the Youth Mentoring Career Pathways program and training. The mentor training is usually delivered as a whole day training on a weekend, so we updated the training to be delivered for an online format and over three shorter evening sessions. The timing of the new online training increased the accessibility of new mentors and as a result we increased the amount of mentor and mentee connections throughout the year.

As a result we were able to increase the mentor and mentee connections online than planned at the start of the year.

SUPPORTING SCHOOLS AND ENGAGING INDUSTRY

There are high numbers of young people in Maribyrnong and Moonee Valley who are marginalized because of low levels of education, barriers to gaining employment, and/or limited community networks resulting in areas of high unemployment.

MMVLLEN is committed to connecting our young people with local employers who can assist with valuable structured workplace learning, traineeships, apprenticeships and community placements. These opportunities help young people with their decisions about future pathways into employment or further study.

Due to the pandemic, MMVLLEN was forced to adapt how several activities were delivered which resulted in the focus on industry guest speakers, industry practise interviews and the creation of new World of Work ready resources and videos.



40

participating industry partners



23

SWL and SBAT host employers



3






YMCP host employers



14

industry partners in other programs and events




8 industry practice interviews, from the following industries:

-  Hospitality
-  Retail / Human Resources
-  Engineering
-  Tertiary Education
-  Psychology



3 industry guest speakers, from the following industries:

-  Nursing / Health Care
-  Science / Laboratory Skills
-  Music Industry

3 World Of Work ready videos:

-  Resume Writing
-  Interview Preparation
-  Interview Performance

3 industry career profiles:

-  Interior Design
-  Music Industry
-  Real Estate



WORLD OF WORK READY SERIES

With Structured Workplace Learning (SWL) and many other programs on hold, the team at MMVLLEN were determined to continue to support students to better prepare them for the post-COVID Work of Work (WoW) by focussing on resume writing skills, interview preparation and performance. With remote learning in full swing, MMVLLEN developed a suite of engaging and accessible online resources that could be easily integrated into the school curriculum. The three themed videos featured interviews with professional guest speakers and practical tips for students. A workbook was also created with activities relating to each video to develop the students understanding and also act as tool for future resume writing.

The WoW Ready Series was piloted in schools in 2020 with a wider roll out across the Maribyrnong and Moonee Valley school network during 2021.

100%

of year 12 students agreed or strongly agreed that the information and resources provided was helpful (St Columba's College)

Source: School feedback survey, Department of Education and Training portal

INDUSTRY PRACTISE INTERVIEWS

Lack of interviews skills and practice has been consistently identified by young people after leaving school as a critical factor in ability to gain employment. The industry practise interviews program prepares young people with skills, knowledge and confidence to take on the current job market in a supported environment. During 2020, this program was seamlessly transitioned to the online format and MMVLLEN successfully delivered eight practise interviews sessions to 60 students across four schools with interviewees from a variety of industries.

"We'd like to thank our volunteer industry interviewers for their dedication. The feedback across the board has been extremely positive."

Jade McQuilken
MMVLLEN Senior Project Officer

83%

of year 11 students strongly agreed that the information and resources provided were helpful

Source: School feedback survey, Department of Education and Training portal

"This is the second year we have been involved in the program and it has been highly valuable for our students. Although it was delivered very differently this year due to COVID, our students were well prepared to answer any questions posed to them by the interviewer."

We are thankful for the amazing support of the MMVLLEN team, especially Jade and Tim in giving our students the opportunity to engage in this wonderful program".

Olivia Garbiec,
Coordinator from Ascot Vale Special School

INDUSTRY GUEST SPEAKERS

MMVLLEN has built a network of over 20 local business partners that are willing to support local schools and students by providing guest speaker opportunities on careers, pathways, industry and employment opportunities. These volunteers are from varied backgrounds, job roles and career pathways eager to share their knowledge with young people about their career journey.

MMVLLEN was able to transition its model to an online format to continue supporting schools with industry guest speakers during 2020.

"The feedback continues to be extremely positive and we regularly hear how powerful and transformative the experience is for the students"

Tim Bulaon, MMVLLEN Project Officer

Melbourne Hip Hop Artist Kye was a guest speaker at Caroline Chisholm Catholic College and music teacher Matthew Lorentzen was impressed with how well received the session was.

"Thank you so much Tim for organising such a fantastic session. Kye was exactly what we needed to hear from and so inspirational. All of our students that tuned in to the talk had questions to ask, which were so well responded to."

Matthew Lorentzen, Music Teacher



SCHOOL LEAVERS FLYER

Transitioning from school can be an exciting yet daunting experience particularly after the year we had. In response to this, MMVLLEN created the School Leavers Flyer to assist young people as they navigate the maze of options from school to further studies, training and/or employment.

This quick and easy-to-read guide, offers a suite of programs and resources to simplify the decision making process regarding post school options. MMVLLEN hand-delivered the flyer to local schools for easy distribution.

It includes:

- On Track connect program
- Living Life In A Post School World guide
- Youth Mentoring Career Pathways program
- JobCraft – youth jobs noticeboard



STRENGTHENING RELATIONSHIPS

The partnerships that MMVLLEN has with local school Career's, VET and VCAL coordinators is fundamental in supporting local students and this was a particular focus for MMVLLEN during 2020.

MMVLLEN invested in these critical relationships by responding and adapting to the needs of schools and students over the course of the year.

As a result:

100%

feel they appreciate and value the work that MMVLLEN do more as a result of 2020

89%

felt very or extremely supported by MMVLLEN during 2020

100%

feel confident MMVLLEN can support them with a disengaged student



471

students participated in our programs



363

students participated in World of Work ready program



60

students participated in industry practice interviews program



48

students participated in industry guest speaker program



14

schools attended 9 VCAL and VET online meetings



7

schools participated in our programs

MMVLLN would like to personally thank each of our partners in the Maribyrnong and Moonee Valley school network for their hard work and dedication in a particularly challenging year.

Ascot Vale Special School:

Susanne Andriesz and
Olivia Garbiec

Ave Maria College:

James Vella and
Poppy Ibrahim

Braybrook College:

Rowena Archer and
Maria Petrides

Buckley Park College:

Andrea Medic and
Louise Webster

**Caroline Chisholm
Catholic College:**

Julie Pilioglou and Ray Mizzi

Essendon Keilor College:

Daniel Kingham and
Scott Bennett

Footscray High School:

Juli Black and
Jak Dunstan

**Lowther Hall Anglican
Grammar School:**

Nadija Anin

**Maribyrnong
Secondary College:**

Josie Butera

Mount Alexander College:

Alison Lovett and
Megan Rawlins

**Penleigh & Essendon
Grammar School:**

Alan Shipp and Tom Murphy

Rosamond Special School:

John Roda and
Mary McCarthy

Rosehill Secondary College:

Alfio Raiti and
Bernadette Young

St Bernard's College:

David Rosel, Ersilia Spanti
and Brendan Tollit

St Columba's College:

Mariya Saric and
Nella Cirillo

Strathmore Secondary College:

Lauren Vincent

Western English Language School:

Eleni Koutoulas

"We'd like to thank the team at MMVLLN for everything that they do for us and for the amazing programs that they run. We sincerely appreciate and depend on the support that they provide us and our students."

Louise Webster, Careers Support at Buckley Park College



Student Nicholas Arvanitakis and Louise Webster



The Flemington Education Plan launch

ADVOCATING FOR POSITIVE EDUCATION OUTCOMES

As an active voice advocating for positive education, training and employment outcomes in the community particularly for those experiencing disadvantage, discrimination and from low socio-economic backgrounds. MMVLLEN was a member of the Flemington Education Plan, Steering Advisory Group.

The Flemington Education Plan is a Government initiative which has resulted in over \$30million in school infrastructure grants

and the development and implementation of a five year place based strategy to improve student engagement and wellbeing. MMVLLEN, in collaboration with other key local stakeholders, were consulted to help identify the needs of the Flemington community to ensure that every child and young person can experience high-quality seamless education. We look forward to continuing to build on the opportunities provided through these professional networks and advisory committees.



FLEMINGTON EDUCATION PLAN

2020 – 2030

YOUNG PEOPLE ON A PATHWAY FROM EDUCATION TO WORK

YOUTH MENTORING CAREER PATHWAYS PROGRAM

Our Youth Mentoring Career Pathways (YMCP) program continues to deliver excellent outcomes for young people who are considered to be marginalised by matching them with a trained volunteer mentor for at least nine months, finding real on-the-job experience through a placement with a local employer and providing skill building workshops. MMVLLLEN had fantastic achievements in 2020 after pivoting the program to be entirely accessible online with a focus on the mentoring component whilst increasing the skill building workshops and mentor training opportunities. In the online format, the program was able to provide support, guidance and connection for a range of young people who are just starting off their career journeys.

We completed a thorough evaluation of the YMCP program for the past 3 years which highlighted the strengths of the program from former and current participants and the opportunities to increase the programs impact and resourcing.

Over 70%

of the young people taking part in this unique program move into employment whilst in or once they have completed their time in YMCP.

Beyond having positive education and employment outcomes, program participants reported:

- Developing confidence to meet new people, learn new things and not lose heart
- Developing relationships with experienced people who can now be drawn on to be referees
- Feeling proud of what has been accomplished.



25

participants in 5 Skill Building Workshops



24

new volunteer Mentors trained in 2 training inductions



20

young people matched to a Mentor, 16 were matched online



16

participants in peer-led social events in 2 online events



3

work placements offered, 1 online placement



2020 YMCP program participants

Young participants, mentors and host employers believe the YMCP program is unique and differs from other programs because it:

- Carefully matches the mentee and mentor to ensure that personalities and interests are well aligned
- Provides an evidence-based training program for mentors prior to them taking on the mentoring
- Provides flexibility for the mentors, host employers and participants
- Supports host employers to provide meaningful work for participants
- Demonstrates real care and commitment to all stakeholders.

Source: 2018–2020 YMCP program evaluation.

After a huge year, MMVLLEN are particularly grateful for all of the support from our incredible volunteer mentors, youth participants and host employers. We are excited for 2021 and offering more skill building workshops, work placements and mentoring opportunities to support young people with their education and employment goals.

MEET A YOUNG PERSON

After hearing positive reviews about the YMCP program from a friend who participated, Paw joined the program in November 2020 and was matched with Gia as her mentor.

“I am very grateful to have a mentor who I can look up to, she’s like a role model and someone who inspires me.”

Paw appreciated the support Gia provided while she was nervously waiting for her ATAR which included planning options for her career pathway. The pair had regular Zoom calls and Gia provided assistance with Paw’s resume, cover letter, job applications and most notably, her successful scholarship application for her Nursing degree at university.

“Paw was proud to recently return to her old school, Western English Language School, after seven years to promote the YMCP program to current students. Paw gave a fantastic talk about her journey through school, her mentoring experience in the program and her transition into university.”

Laura Buerckner, YMCP Program Coordinator



MEET A MENTOR

A key component to the success of our Youth Mentoring and Careers Pathways program is the mentor. Our mentors are volunteers who are passionate about supporting and guiding our young people in gaining and maintaining employment or further education.

Prior to being matched with a mentee, each mentor is interviewed and assessed for suitability including being able to commit to a young person for at least nine months. Mentors are then trained, police checked, introduced and supported by the YMCP coordinator through the 9 month mentoring relationship.



ABBY MADIGAN

Abby is a People & Culture Advisor at Swisse Wellness.

How did you hear about the program?

I was looking online for opportunities to participate in community-led programs

What have you worked on with your mentee?

Improving English language skills and better understanding how to approach job applications and interview processes

What has been your proudest moment?

A key milestone for us was meeting up in person after only being able to meet over Zoom, and then working through practise interview questions and interview preparations; my mentee Hiwot did an amazing job at her interview and was offered the volunteer position she applied for!



GIA CROCETTI

Gia recently completed her Masters in Social Work at RMIT.

How did you hear about the program?

I heard about the program through my partner, who had also signed up as a mentor through the program.

What have you worked on with your mentee?

Together, my mentee and I have worked on job applications, university scholarship applications, the difficulty of navigating the various trials of university online and in-person, such as class timetables, paying university fees and locating classes on campus.

What has been your proudest moment?

My proudest moment was when my mentee told me she was accepted into university and received a scholarship. I was so happy for her and proud of all that she had achieved despite the challenges she has faced and continues to face. I'm really excited for her future, and to continue supporting her.

MEET A HOST EMPLOYER

Since it's opening in 2015, Maribyrnong City Council's Braybrook Library has been a dedicated supporter of the MMVLLEN programs and provided several placement opportunities for local young people.

Library Supervisor, Kerry Whelan, shares that there is a mutual benefit to hosting students.

"There is a real joy in watching participants grow and develop over the 10 weeks. We learn from participants as well as them learning from us"

Kerry Whelan, Library Supervisor

YMCP participant Matthew Siotas was eager to work in a library, so was thrilled when he finally had the opportunity to do so as part of his Work Placement in 2020. After 2 weeks however, the COVID-19 lockdown put his dream on hold, but we are pleased he has since been able to recommence his placement which is due for completion in April 2021.

"The highlight of my work placement is helping the library members with their queries when they visit the customer service desk"

Matthew Siotas, Program participant



ON TRACK CONNECT

On Track Connect is a Victorian Department of Education and Training (DET) funded initiative that surveys school leavers to determine their pathways to further education, training or employment. School leavers are contacted within six months of leaving school and helped to obtain the necessary support and assistance to reach their education and/or employment goals as part of On Track.

On Track Connect, facilitated by MMVLLEN in our region, follows up on young people requiring support and assists them to transition into a service, course or employment opportunity over a three-month period.

32

**Referred
(26 Year 12 students,
6 early leavers)**

9

**Supported into education,
training or employment
(4 Year 12 students,
5 early leavers)**

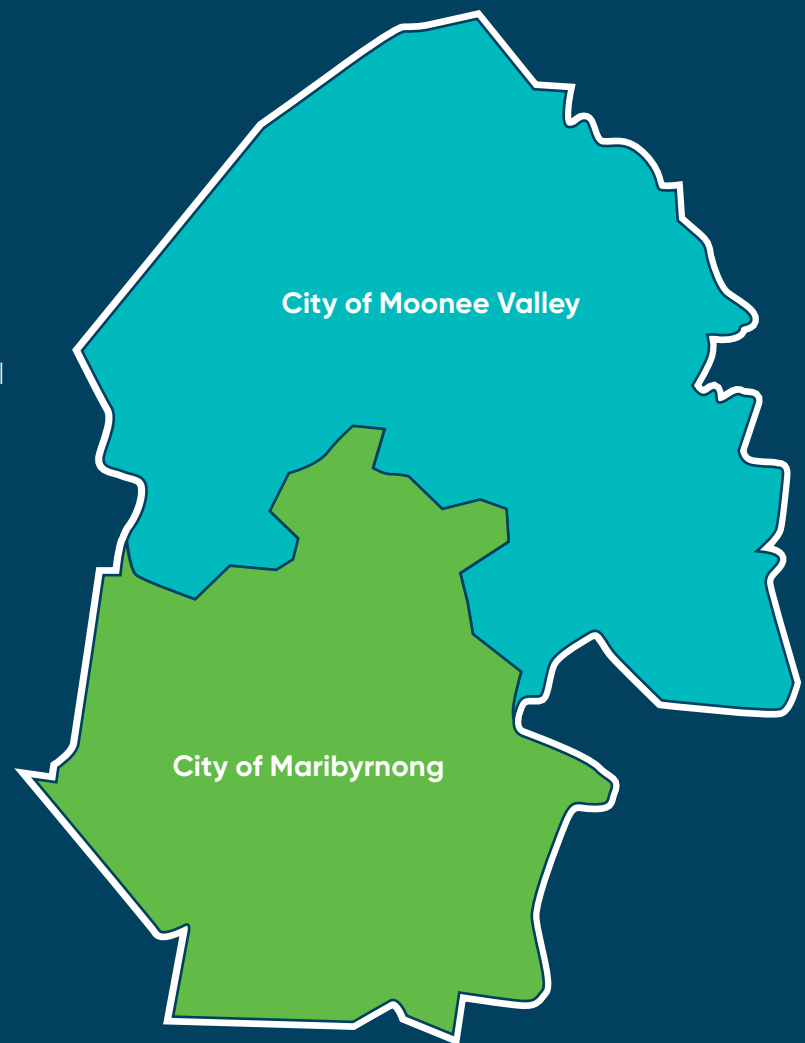
ENVIRONMENTAL SCAN

Each year, MMVLEN conducts an Environmental Scan which provides a detailed summary and analysis of recent and emerging trends that affect the education, quality of life, and employment prospects of young people within Maribyrnong and Moonee Valley.

This information is intended to inform and strategically guide stakeholders throughout Maribyrnong and Moonee Valley which share our vision to equip young people with the tools to transition out of school and into the further education and the workplace.

The 2020 report includes analysis of some of the impacts of COVID on local young people.

If you would like a free copy of the 2020 Environmental Scan, please visit our website www.mmvllen.org.au



OUR ORGANISATION

COMMITTEE OF MANAGEMENT

REPRESENTATIVE
Peter Harrison (Chair)
Judy Ring (Deputy Chair)
Jennifer Lees (Treasurer)
Mary Jankulovski (Secretary)
Vicki Cooper
Diana McGowan
Yolette De Zilwa

STAFF MEMBERS

Chief Executive Officer	Boyd Maplestone
Senior Project Officer	Jade McQuilken
Senior Project Officer – Marketing and Communications	Lauren Cammiss
Project Officer – Youth Mentoring and Career Pathways Program	Laura Buerckner
Project Officer	Tim Bulaon



Jade, Laura, Boyd, Lauren and Tim

FINANCIAL POSITION

FINANCIAL STATEMENT BY EXECUTIVE COMMITTEE

MARIBYRNONG & MOONEE VALLEY LOCAL LEARNING
AND EMPLOYMENT NETWORK INC.

MARIBYRNONG & MOONEE VALLEY LOCAL LEARNING AND EMPLOYMENT NETWORK INC.

FINANCIAL DECLARATION FOR RESPONSIBLE PERSON

The Responsible Persons declare that in the Responsible Persons' opinion:

- (a) there are reasonable grounds to believe that the registered entity is able to pay all of its debts, as and when they become due and payable; and
- (b) the financial statements and notes satisfy the requirements of the *Australian Charities and Not-for-profits Commission Act 2012*.

Signed in accordance with subsection 60.15(2) of the *Australian Charities and Not-for-profit Commission Regulation 2013*.

Jennifer Lees
Treasurer
Maribyrnong & Moonee Valley Local Learning
and Employment Network Inc.



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Boyd Maplestone
Chief Executive Officer
Maribyrnong & Moonee Valley Local Learning
and Employment Network Inc.



.....

Dated: 01 April 2021

STATEMENT OF FINANCIAL POSITION

MARIBYRNONG & MOONEE VALLEY LOCAL LEARNING
AND EMPLOYMENT NETWORK INC.

As at 31 December 2020

	2020	2019
ASSETS		
Current Assets		
Cash and cash equivalents	394,399	540,764
Trade and other receivables	-	46,622
Other assets	2,182	2,172
Total current assets	396,581	589,558
Non-Current Assets		
Plant and equipment	-	7,589
Right of use assets	11,284	-
Total non-current assets	11,284	7,589
Total Assets	407,865	\$597,147
LIABILITIES		
Current Liabilities		
Trade and other payables	23,115	51,690
Other liabilities	-	300,296
Employee entitlements	22,043	7,158
Lease liabilities	7,066	-
Total current liabilities	52,224	359,144
Non-Current Liabilities		
Lease liabilities	4,287	-
Total non-current liabilities	4,287	-
Total Liabilities	56,511	359,144
Net Assets	351,354	283,003
Equity		
Retained earnings	351,354	238,003
Total Equity	351,354	238,003

AUDITOR'S REPORT



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INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF MARIBYRNONG & MOONEE VALLEY LOCAL LEARNING AND EMPLOYMENT NETWORK INC.

Opinion

We have audited the financial report of Maribyrnong & Moonee Valley Local Learning and Employment Network Inc. which comprises the statement of financial position as at 31 December 2020, the statement of profit or loss and other comprehensive income, statement of changes in equity and statement of cash flows for the period then ended, and notes to the financial statements, including a summary of significant accounting policies, and the financial declaration for responsible person.

In our opinion, the accompanying financial report of Maribyrnong & Moonee Valley Local Learning and Employment Network Inc., has been prepared in accordance with Division 60 of the *Australian Charities and Not-for-profits Commission Act 2012*, including:

- (a) gives a true and fair view of the financial position of the Association as at 31 December 2020, and of its financial performance and its cash flows for the year then ended; and
- (b) complying with Australian Accounting Standards to the extent described in Note 1, and Division 60 of the *Australian Charities and Not-for-profits Commission Regulation 2013*.

Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of our report. We are independent of the Association in accordance with the auditor independence requirements of the *Australian Charities and Not-for-profits Commission Act 2012* (ACNC Act) and the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Emphasis of Matter - Basis of Accounting

We draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared for the purpose of fulfilling the Association's financial reporting responsibilities under the ACNC Act. As a result, the financial report may not be suitable for another purpose. Our opinion is not modified in respect of this matter.

Responsibilities of Management and Those Charged with Governance for the Financial Report

The responsible entities of the Association are responsible for the preparation of the financial report that gives a true and fair view and have determined that the basis of preparation described in Note 1 to the financial report is appropriate to meet the requirements of the ACNC Act and the needs of the members. The responsible entities' responsibility also includes such internal control as the responsible entities determine is necessary to enable the preparation of a financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the responsible entities are responsible for assessing the Entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the responsible entities either intend to liquidate the Entity or to cease operations, or have no realistic alternative but to do so.

Liability limited by a scheme approved under Professional Standards Legislation
A member firm of DFK International, a worldwide association of independent accounting firms and business advisers



Auditor's Responsibilities for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial report.

As part of an audit in accordance with the Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Association's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Association's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Association to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

DFK Kidsons Partnership

DFK Kidsons Partnership

Robert Wernli

Robert Wernli
Partner

1 April 2021
Melbourne



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maribyrnong and moonee valley
local learning employment network

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